

**Greater Peoria Sanitary District
Position Description**

Job Title:	Laborer I	FLSA Classification:	Nonexempt
Department:	Operations	Section:	Operations
Division:	Operations	Replaces Copy:	05/01/2009
Date:	05/01/2022		

Reports to: Operations supervisors and coordinators; other supervisory staff as required.

Position Type and Expected Hours of Work:

- Full-time (40 hours per week); Monday through Friday (7:00 a.m.-3:30 p.m.)
- Overtime likely
- Collective bargaining position

Work Environment: Indoors; Outdoors; Confined spaces; Industrial; Various weather; Working with exposures to hazards

Travel: Rare overnight; Frequent within District boundaries; Infrequent local travel for training purposes

Summary/Objective: Performs a variety of skilled and semi-skilled duties required to operate, maintain, and repair District assets and assist others in performing their duties.

Duties/Responsibilities:

- Operate, maintain, service, clean, and repair various types of District vehicles, equipment, and other assets.
- Provides labor and assistance as needed or directed and performs maintenance, service, repairs (or replacement) on District assets and other appurtenances (including but not limited to, in confined spaces, at the treatment plant, and in the collection system) as assigned.
- Performs service and repairs on equipment as assigned.
- Perform general building and grounds repair and maintenance, including snow removal/salt spreading, painting, cleaning, basic construction, and basic excavation.
- Perform varied work by operating equipment, including using various hand and power tools.
- Prepares, cleans, adjusts, and lubricates equipment and District assets; maintains various District assets; and readies or puts away tools as assigned.
- Maintain a safe work environment consistent with established safety procedures.
- Reports any issues to supervisor.
- Perform duties of the Custodian when assigned.
- May be trained in other positions and perform the duties for training and in the event of absences.
- Perform other duties as required or assigned.

Competency:

- Must have proficient knowledge of equipment operating principle, practices, and procedures.
- Works well independently and with others.
- Good verbal and written communication skills.
- Ability to listen, understand, and follow directions.
- Ability to work in a variety of roles.
- Must be comfortable working within an industrial facility.
- Must be self-motivated and disciplined.
- Must have a substantial attention to detail and quality assurance.

Physical Demands:

- Must be capable of performing heavy manual labor for extended periods.
- Must be capable of working in confined spaces.
- Must be capable of performing work at heights, including working from scaffolding, ladders, and mechanical lift equipment.
- Perform bending, sorting, kneeling, standing for long periods, and reaching to both ground level and overhead.
- Must be able to work in a variety of weather conditions and tolerate exposure to typical noises and smells associated with the plant.
- Must be able to lift and carry 50 pounds at a time.
- Must meet all physical requirements for any safety equipment used at the District.

Required Education and Experience:

- Must have a valid driver's license to operate motor vehicles (Class D license).
- High school diploma or equivalent.
- Basic understanding of the equipment and machinery in use at the District.
- Basic understanding of computing and communication devices utilized at the District.
- Must have or be able to obtain CPR/AED/First Aid certification within a reasonable time.

Preferred Education and Experience:

- A license to operate motor vehicles, including a Class B Commercial Driver's License (CDL) with a Tanker N Endorsement, with no L restriction.
- Prior experience working within the fields of water treatment and distribution, wastewater collection and treatment, a utility, or an industrial facility.
- Completion and certification of heavy equipment training.

Disclaimer: This position description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Duties, responsibilities, and activities may change or new ones may be assigned at any time with or without notice.

Greater Peoria Sanitary District is an Equal Opportunity Employer.