



## GREATER PEORIA SANITARY DISTRICT

### REQUEST FOR QUALIFICATIONS

The Greater Peoria Sanitary District (GPSD) is requesting Statements of Qualifications for the below referenced project.

#### SOLAR POWER CONSULTING SERVICES

GPSD will accept submittals via e-mail or U.S. Mail from qualified firms interested in providing Solar Power Consulting Services as prescribed below. Submittals will be accepted at the following address:

Greater Peoria Sanitary District  
2322 S. Darst Street  
Peoria, IL 61607  
Or

Joe Merkle, Director of Finance [jmerkle@gpsd.org](mailto:jmerkle@gpsd.org)

Include "Solar Power Consulting Service" in the subject line of the email

#### Questions

For questions regarding this project, please contact:

Joe Merkle, Director of Finance  
Greater Peoria Sanitary District  
2322 S. Darst Street  
Peoria, IL 61607  
Phone: 309-272-4830  
Email: [jmerkle@gpsd.org](mailto:jmerkle@gpsd.org)

#### Schedule

Notification posted to GPSD website:	November 10, 2022
Submitted Statement of Qualifications Due:	December 2, 2022
Interviews (if necessary):	December 2022
Consulting Agreement Negotiated:	January 2023

### General Scope of Services

- Consulting services related to implementing solar at GPSD, including procurement of a solar PV system, solar power purchase agreement (PPA), or other arrangements
- Site assessments and preliminary solar PV array sizing and design
- Financial analysis which considers financing, tax benefits, grant opportunities, maintenance, ownership options, and other relevant information
- Development of specifications and the dissemination of competitive requests for proposals
- Review of proposals and recommend system type and provider
- Assist in negotiating contract with the selected provider
- Assist with community engagement and press interaction to raise awareness and highlight the benefits of the selected system

### Submittals

Interested firms, or groups of firms, should prepare a response that addresses the following:

- Name, size and description of the firm including the same information for any subconsultants. If subconsultants are anticipated, describe the role proposed for each firm and the approximate percentage of work assigned to each
- Location(s) of the office(s) proposed to perform the work
- Name, email address and phone number of the point of contact
- Experience, role and availability of key personnel
- Experience on similar projects, with adequate details
- Project understanding, approach and work plan
- Disclosure of any affiliations or arrangements with solar developers
- At least three references from completed projects from the last five years
- Any comments or additional information that you believe to be relevant

Elaborate or special presentation brochures are not expected. Please limit information on resumes, previous experience and project references to the last five years.

### Evaluations

Selection will be based on:

- Project understanding
- Thoroughness, completeness and quality of responses
- Professional qualifications and demonstrated ability to perform the work
- History of successfully completing contracts of a similar type and meeting deadlines
- Quality of references
- Independence in giving quality advice to GPSD