

Peoria, Illinois, July 20, 2021

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, July 20, 2021, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:34 A.M.

Chairperson Gates declared that an in-person meeting with all members present is not practical or prudent because of the state-declared public health emergency relating to COVID-19. In compliance with the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, and further Executive Orders, roll call showed the following individuals were present via teleconference: Trustee Thomas Broadway Jr. and Trustee Stephen M. Morris. The following individuals were present in person: Trustee Heather L. McCord, Trustee Matthew R. Bender, Trustee Robert C. Gates, Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Joseph C. Merkle, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Director of Planning and Construction Timothy F. Leach. All members could hear each other in discussion and testimony.

Chairperson Gates stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Gates next opened the meeting for public participation. Comments from the public were solicited via e-mail on the District's website, as well as in person. There being no response, the public participation period was closed.

Chairperson Gates introduced Ron Hilton representing Meister, Hilton, Chitwood & Associates, Inc., who discussed the audit of the District's general purpose financial statements for fiscal year 2021. Mr. Hilton reviewed the audit report with the Board, highlighting various items. He stated the District had again received an unqualified opinion in the audit report and noted that the District is in good financial condition, and that controls appeared strong. Chairperson Gates thanked District staff for their efforts in a successful audit.

Operating reports for the Finance, Administration, Operations, and Planning and Construction Departments were thereafter discussed with various questions answered thereto.

Chairperson Gates asked if any items should be removed from the Consent Agenda, which included: approval of the minutes of the regular meeting held on Tuesday, June 15, 2021; payment of the list of bills, totaling \$1,536,558.78; approval of the Investment Committee's recommendations for the following investment: Morton Community Bank in the amount of \$1,000,000.00 for a term of 12 months with a 0.20% yield; authorization of delinquent accounts listed as Batch #200 Illinois American Water Company, Batch #100 Village of Peoria Heights, and Batch #100 Pleasant Valley Water Company be forwarded for disconnection from service in accordance with the applicable water shutoff arrangements; authorization of 2021 debt service payment for \$687,401.97 to Amalgamated Bank of Chicago; approval of Erosion Control Project 1D, change Order No. 1-Final to Stark Excavating, Inc. for \$30,889.14 deduction; authorization

of Receipt of Bids for the Kickapoo Interceptor and Effluent Channel Control Structures on October 28, 2021; authorization of Receipt of Bids for the Kickapoo Creek Bridge Repairs on October 5, 2021; and authorization of Receipt of Bids for Erosion Control Project 2 on November 2, 2021. Trustee McCord moved to approve the items on the Consent Agenda, seconded by Trustee Bender. Following discussion and, on roll call, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates declared the items on the Consent Agenda approved.

The Executive Director next updated the trustees regarding the FY 2021 audit Report by Meister, Hilton, Chitwood & Associates, Inc. and recommended acceptance and filing of the report. Trustee McCord moved to accept and file the audit report, seconded by Trustee Bender. Following discussion and on roll call, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates declared the motion approved.

The Executive Director next recommended the approval of the Master Services Agreement with Hanson Professional Services Inc. for construction inspection services. Trustee Morris moved to approve the agreement, seconded by Trustee Bender. Following discussion and on roll call, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates declared the motion approved.

The Chairperson next recommended approval of the Executive Director's Employment Agreement for a term starting May 1, 2021 through April 30, 2025. After review by Attorney James Kane, Chairperson Gates moved to approve the agreement. Following discussion and on roll call, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates declared the motion approved.

Pursuant to Illinois law, the Trustees next reviewed a recommendation relating to previously held executive session minutes. Based upon such recommendation, Chairperson Gates moved that all previously held minutes be released. Following discussion and on voice vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director next updated the Trustees regarding various subjects, including the BRIC grant, which was not awarded, the NACWA 2020 Gold Peak Performance Award, and the annual employee benefits statement.

There being no further business to come before the Board, the Chairperson declared the meeting adjourned at 10:32 A.M.



Clerk

Peoria, Illinois, July 20, 2021

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, July 20, 2021, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Chairperson Gates declared that an in-person meeting with all members present is not practical or prudent because of the state-declared public health emergency relating to COVID-19. In compliance with the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, and further Executive Orders, roll call showed the following individuals were present via teleconference: Trustee Thomas Broadway Jr. and Trustee Stephen M. Morris. The following individuals were present in person: Trustee Heather L. McCord, Trustee Matthew R. Bender, Trustee Robert C. Gates, Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Joseph C. Merkle, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Director of Planning and Construction Timothy F. Leach. All members could hear each other in discussion and testimony.

Chairperson Gates moved to approve the recommendation and approval of the minutes of the regular meeting held on Tuesday, June 15, 2021. Upon Chairman's motion and upon roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Director of Finance presented a report to the Investment Committee. He advised the Board that up to \$1,000,000.00 would be available to invest this month. He recommended the following investment to the committee, providing for consideration by the Board of Trustees:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Morton Community Bank	\$1,000,000.00	CD	12 Months	0.20%

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:34 A.M.

Prepared and Submitted by:



Secretary