

Peoria, Illinois, April 20, 2021

At the hour of 9:30 A.M., Tuesday, April 20, 2021, the Board of Trustees of The Greater Peoria Sanitary and Sewage Disposal District held a public hearing to consider the Combined Annual Budget and Appropriation Ordinance for the fiscal year beginning May 1, 2021, and ending April 30, 2022. Chairperson Gates called for public comment on the Tentative Combined Annual Budget and Appropriation Ordinance. At 9:31 A.M., during which time no members of the public appeared to comment, Chairperson Gates closed the public hearing.

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, April 20, 2021, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:35 A.M.

Chairperson Gates declared that an in-person meeting with all members present is not practical or prudent because of the state-declared public health emergency relating to COVID-19. In compliance with the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, and further Executive Orders, roll call showed the following individuals were present via teleconference: Trustee Thomas Broadway Jr., Trustee Stephen M. Morris, Director of Finance Joseph C. Merkle, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, Director of Planning and Construction Timothy F. Leach, and Attorney James Kane. The following individuals were present in person: Trustee Heather L. McCord, Trustee Matthew R. Bender, Trustee Robert C. Gates, and Executive Director Brian F. Johnson. All members could hear each other in discussion and testimony.

Chairperson Gates stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Gates next opened the meeting for public participation. Comments from the public were solicited via e-mail on the District's website, as well as in person. There being no response, the public participation period was closed.

Operating reports for the Finance, Administration, Operations, and Planning and Construction Departments were thereafter discussed with various questions answered thereto.

Chairperson Gates asked if any items should be removed from the Consent Agenda, which included: approval of the minutes of the regular meeting held on Tuesday, March 16, 2021; payment of the list of bills, totaling \$1,835,039.63; approval of the Investment Committee's recommendations for the following investment: Better Banks \$1,000,000.00 CDARS for 12 months at 0.30%; and authorization of delinquent accounts listed as Batch #197 Illinois American Water Company, Batch #97 Village of Peoria Heights, and Batch #97 Pleasant Valley Water Company be forwarded for disconnection from service in accordance with the applicable water shutoff arrangements. There being no items to be removed and on roll call vote being taken, Trustee Morris moved to approve the items on the Consent Agenda, seconded by Trustee McCord. Following discussion and, on roll call, Trustees Broadway, Morris, McCord, Bender, and Gates

voted “Aye” and there were no “Nays”. Chairperson Gates declared the items on the Consent Agenda approved.

Chairperson Gates stated the next item for consideration was the Combined Annual Budget and Appropriation Ordinance for the fiscal year ending April 30, 2022. Trustee McCord presented Ordinance No. 642 titled:

“COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT
FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING
APRIL 30, 2022.”

and moved for its adoption, which motion was seconded by Trustee Morris. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates stated that the motion carried and such Ordinance adopted and ordered the same recorded in the minutes. A copy of the Ordinance is attached to these minutes.

Chairperson Gates stated the next item to be considered was user charge rates for the coming fiscal year. Trustee Bender presented Ordinance No. 643 titled:

“AN ORDINANCE AMENDING ORDINANCE NO. 571 OF THE
GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

ENTITLED

AN ORDINANCE ADOPTING CHARGES FOR THE DISCHARGE
OF DOMESTIC WASTEWATER AND COMMERCIAL AND
INDUSTRIAL WASTES TO THE WASTEWATER FACILITIES OF
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL
DISTRICT, PROVIDING PENALTIES FOR VIOLATIONS
THEREOF, AND REPEALING CERTAIN ORDINANCES THEREIN
NAMED IN THE GREATER PEORIA SANITARY AND SEWAGE
DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS”

and moved adoption of the Ordinance, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates stated that the motion carried and such Ordinance adopted and ordered the same recorded in the minutes. A copy of the Ordinance is attached to these minutes.

Trustee Bender presented the following resolution establishing minimum reserves of investments:

“WHEREAS, the Board of Trustees has adopted a Financial Management Policy; and

WHEREAS, the Financial Management Policy requires annual establishment and review of minimum reserves of investments;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT THAT, the minimum reserves of investments for fiscal year 2022 be established for the following purposes in the amounts indicated:

<u>Activity</u>	<u>Calculation</u>	<u>Amount</u>
Operating Expenses	Three months – FY 2022	\$2,994,960
Debt Service	125% FY Obligation to 2026	3,150,000
Capital Contingencies	Allowance	<u>3,000,000</u>
 Total		 \$9,144,960

RESOLVED FURTHER, the Executive Director, or his designee, shall report monthly the amount of reserved and unreserved amounts of cash and investments and in the event circumstances cause investments to drop beneath the above amounts, the Board of Trustees shall be notified to provide direction on future actions.”

and moved for its adoption, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the motion carried.

The Executive Director next recommended adopting the FY 2022 Base Salary Ranges for Salaried Employees. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Morris. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the motion carried.

Trustee Morris moved and Trustee McCord seconded the motion that the FY 22 Strategy Summary, attached, be approved. Following further discussion and, on voice vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the FY 22 Strategy Summary approved.

The Executive Director next updated the trustees regarding the FY 22 Schedule of Meetings and recommended approval of the schedule of meetings. Trustee Morris moved to approve the schedule of meetings, seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the motion approved.

Trustee Morris presented the following resolution approving the actions of the Investment Committee:

“WHEREAS, the Board of Trustees has adopted an Investment Policy and Operational Guide; and

WHEREAS, the Operational Guide requires formal approval of the actions of the Investment Committee on an annual basis;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT THAT, all acts and doings of the Investment Committee for the period April 21, 2020 through and including April 20, 2021 be authorized, approved, confirmed and adopted as and for the acts and doings of The Greater Peoria Sanitary and Sewage Disposal District, a municipal corporation.”

and moved for its adoption, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the motion carried.

The Executive Director next advised that Trustee compensation is reviewed annually. Chairperson Gates recommended no change and noted that Trustee compensation has remained unchanged since May 1999. Upon Chairman’s motion, following discussion, and on roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates declared the motion carried.

At the hour of 10:20 A.M., Trustee Bender moved the regular meeting be adjourned to Executive Session for the purpose of discussing personnel, pursuant to 5 ILCS 120/2(c)(1), which motion was seconded by Trustee McCord. On voice vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted “Aye” and there were no “Nays”. Chairperson Gates stated that the motion carried.

The regular meeting reconvened at 11:00 A.M. following the Executive Session.

There being no further business to come before the Board, the Chairperson declared the meeting adjourned at 11:05 A.M.



Clerk

Peoria, Illinois, April 20, 2021

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, April 20, 2021, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:32 A.M.

Trustee Gates acted as Chairperson of the Committee and called the meeting to order at 9:32 A.M. Pursuant to the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, Trustee Thomas Broadway Jr., Trustee Stephen M. Morris, and Director of Finance Joseph C. Merkle met via conference call. The following individuals were present in person: Trustee Heather L. McCord, Trustee Matthew R. Bender, Trustee Robert C. Gates, and Executive Director Brian F. Johnson.


Chairperson Gates moved to approve the recommendation and approval of the minutes of the regular meeting held on Tuesday, March 16, 2021. Upon Chairman's motion and upon roll call vote being taken, Trustees Broadway, Morris, McCord, Bender, and Gates voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Director of Finance presented a report to the Investment Committee. He advised the Board that up to \$1,000,000.00 would be available to invest this month. He recommended the following investment to the Committee, providing for consideration by the Board of Trustees:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Better Banks	\$1,000,000	CDARS	12 Months	0.30%

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:34 A.M.

Prepared and Submitted by:


Secretary

ORDINANCE NO. 642
 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
 of
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT FOR
 THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA
 SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS:

Section 1. This Budget and Appropriation Ordinance is made in compliance with the provisions of Section 3, of "An Act Providing For and Regulating Methods of Adopting Budgets and Making Appropriations by Certain Tax Levying Bodies of This State", approved July 12, 1937, as amended (50 ILCS 330/3).

Section 2. The following sums of money, or as much thereof as may be authorized by law, or as may be needed or deemed necessary to defray all expenses and liabilities of The Greater Peoria Sanitary and Sewage Disposal District of Peoria County, Illinois, be and the same are hereby appropriated and budgeted for the corporate and specific purpose and obligation of said Sanitary District as hereinafter specified, for the fiscal year commencing on the 1st day of May, A.D. 2021 and ending on the 30th day of April, A.D. 2022.

Estimated Cash on Hand, Beginning of Year	\$ 750,000
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SOURCES OF FUNDS:

Operating Revenue

Charges for Services - User Charges	\$ 11,386,140
Capital Improvement and Replacement Charge	8,971,712
Service and Permits	543,500
Connection Charges	21,500
Other	55,600
Sub-total	\$ 20,978,452

Non-Operating Revenue

Replacement Taxes	\$ 1,100,000
Special Assessment Principal and Interest	28,709
Investment Income	215,400
Real Estate Taxes	-
Sub-total	\$ 1,344,109

Loans/Reserves

Debt Financing	\$ 30,000,000
Investment Reserves and Operations	-
Sub-total	<u>\$ 30,000,000</u>

TOTAL SOURCES OF FUNDS: \$ 52,322,561

USE OF FUNDS:

Operating Expenses

Operations

Salaries and Wages	\$ 2,906,220
Supplies	1,066,500
Services	698,200
Utilities	952,300
Insurance	406,000
Sub-total	<u>\$ 6,029,220</u>

Planning and Construction

Salaries and Wages	\$ 558,240
Supplies	14,000
Services	140,800
Utilities	11,300
Sub-total	<u>\$ 724,340</u>

System Rehabilitation/Maintenance

Salaries and Wages	\$ 58,870
Supplies	6,000
Services	577,500
Sub-total	<u>\$ 642,370</u>

Vehicles and Equipment:

Salaries and Wages	\$ 46,060
Supplies	148,000
Services	100,000
Insurance	39,000
Overhead Recovery	(25,400)
Sub-total	<u>\$ 307,660</u>

Administrative		
Salaries and Wages		\$ 1,559,870
Supplies		233,450
Services		1,335,200
Utilities		35,000
Insurance		1,577,000
Overhead Recovery		(464,270)
Sub-total		<u>\$ 4,276,250</u>
TOTAL OPERATING EXPENSES		\$ 11,979,840
<u>Capital Improvements</u>		
Consent Decree Projects		\$ 3,600,000
Permit Requirements		100,000
Treatment Plant		9,450,000
Collection System		3,955,395
Innovation Projects		250,000
Vehicles/Equipment/Other For Future Use		1,075,000
Sub-total		<u>17,709,987</u>
		\$ 36,140,382
<u>Debt Service</u>		
Revenue Bonds		\$ 600,000
State Revolving Fund Loan		3,602,339
		<u>\$ 4,202,339</u>
TOTAL USES OF FUNDS		<u>\$ 52,322,561</u>
Estimated Cash on Hand, End of Year		<u><u>\$ 750,000</u></u>

Section 3. The foregoing items of appropriation and budget shall constitute the budget of the authority of The Greater Peoria Sanitary and Sewage Disposal District for said fiscal period.

Section 4. That the amounts herein specified shall be deemed to be the limit of the amounts to be expended except by transfer authorized by the Board of Trustees; but any unexpended balance of any item may be expended in making up deficiencies in any item in the same general purpose or in like appropriations made by this Ordinance.

Section 5. The unexpended appropriations and unexpended balance of appropriations for the last preceding fiscal year ending April 30, 2021 are hereby appropriated for the purposes hereinbefore set forth.

Section 6. The appropriation herein of the amounts to defray the expense of any project or purpose shall not be construed as an approval by this Board of any said bills or contract liabilities of any project or purpose mentioned herein, but shall be regarded only as the provisions of a fund for the payment thereof when such bills or contract liabilities have been found to be valid and legal obligations against The Greater Peoria Sanitary and Sewage Disposal District, and when properly vouchered, audited and approved by this Board of Trustees, or when any project or purpose is approved and authorized by the Board of Trustees of said The Greater Peoria Sanitary and Sewage Disposal District.

Section 7. This Ordinance shall be in full force and effect from and after its passage and due publication as required by law.

THE GREATER PEORIA SANITARY
AND SEWAGE DISPOSAL DISTRICT

Corporate Seal

By: _____
Robert C. Gates, President

ATTEST:

Stephen Morris, Clerk

Passed: April 20, 2021
Approved: April 20, 2021
Recorded: April 20, 2021
Published: April 21, 2021

ORDINANCE NO. 643

AN ORDINANCE AMENDING ORDINANCE NO. 571
OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

ENTITLED

AN ORDINANCE ADOPTING CHARGES FOR THE DISCHARGE OF DOMESTIC WASTEWATER AND COMMERCIAL AND INDUSTRIAL WASTES TO THE WASTEWATER FACILITIES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, AND REPEALING CERTAIN ORDINANCES THEREIN NAMED IN THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS:

Section 1. That TABLE A – USER CHARGE RATES of Ordinance No. 571 be deleted and a new TABLE A – USER CHARGE RATES attached to this Ordinance be substituted therefore, and that the new rates are effective May 1, 2021.

Section 2. That this Ordinance shall take effect from and after its passage, approval, recording and due publication as provided by law. This amendment shall not affect the validity or enforceability of user and/or other charges and causes of action accrued pursuant to the provisions of Ordinance No. 571 prior to the effective date hereof.

Section 3. The invalidity of any section, clause, sentence or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such involved part or parts.

THE GREATER PEORIA SANITARY
AND SEWAGE DISPOSAL DISTRICT

By: Robert C. Gates, President

Attest:

Stephen Morris, Clerk

(SEAL)

Passed: April 20, 2021
Approved: April 20, 2021
Recorded: April 20, 2021
Published: April 21, 2021

The Greater Peoria Sanitary and Sewage Disposal District
Table A - User Charge Rates
Effective May 1, 2021

Reference Section	Description of Rate	Rate
204	Commercial Domestic Metered/CCF (Disposal Only)	\$ 0.9990
206.2	Residential Domestic Metered/CCF (Disposal Only)	\$ 0.9291
204	Commercial Domestic Metered/CCF (Lateral & Disposal)	\$ 2.2130
206.2	Residential Domestic Metered/CCF (Lateral & Disposal)	\$ 2.0581
204	Domestic Unmetered/Quarter (Disposal Only)	\$ 23.98
204	Domestic Unmetered/Quarter (Lateral & Disposal)	\$ 53.11
205	Transported Waste/1,000 gallons	\$ 211.00
310	Industrial User (Disposal Only)	
	Quantity of Wastewater/CCF	\$ 0.2249
	Removal of Biochemical Oxygen Demand/lb.	\$ 0.1214
	Removal of Suspended Solids/lb.	\$ 0.3523
	Oxidation of Ammonia Nitrogen/lb.	\$ 0.9315
310	Industrial User (Lateral & Disposal)/CCF	\$ 1.4382
206.2	Residential Credit for Water not Discharged (Lawn Sprinkling/Watering)	7.00%
502.1	Capital Improvement & Replacement Charge	80.00%
602	Interest rate per annum on Delinquent Accounts	24.00%
602	Minimum Charge per Month	\$ 2.00
1104	Lien Fees*	\$ 136.00
1103	Collection Fees (\$10.00 Collection +\$20.00 Shutoff)	\$ 30.00
1103.1	Returned Funds Fee	\$ 30.00
1224	Water Shut-off Fee	\$ 104.40

* Current Peoria County Recording and Release Fee