

Peoria, Illinois, December 17, 2019

At the hour of 9:30 A.M., Tuesday, December 17, 2019, the Board of Trustees of The Greater Peoria Sanitary and Sewage Disposal District held a public hearing to consider Annexation Agreement for Bhavani Subdivision. Chairperson Gates called for public comment on the agreement. At 9:33 A.M., during which time no members of the public appeared to comment, Chairperson Gates closed the public hearing.

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, December 17, 2019, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:35 A.M.

Roll call showed the following Trustees were present: Robert C. Gates, Matthew R. Bender, Gene Petty, and Heather L. McCord. Trustee Stephen M. Morris had a prior engagement and would arrive late. Executive Director Brian F. Johnson, Attorney James F. Kane, Director of Administration Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

Chairperson Gates stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Gates opened the floor for public participation. There being no response, the public participation period was closed.

The Executive Director introduced four District staff members in attendance for the Asset Management presentation: Engineer III James Sloan, Operations Superintendent Joe Dunn, Maintenance Supervisor Paul Pierce, and Collection System Supervisor Dave Knoblett. Mr. Sloan gave a brief presentation regarding the benefits of a computerized maintenance management system, as well as an overview of the product that staff members intend to recommend. The presentation was intended to just be informative so that trustees have a better understanding for future agreement approval. Trustee Morris arrived for the meeting at 9:41 A.M.

Operating reports for the Administration, Operations, Planning and Construction, Operations, and Finance Departments were thereafter discussed with various questions answered thereto.

Chairperson Gates asked if any items should be removed from the Consent Agenda, which included: approval of the minutes of the regular meeting held on Tuesday, November 19, 2019; payment of the list of bills, totaling \$1,568,233.25; the recommendation of the Investment Committee's recommendation for the following investment: Morton Community Bank in the amount of \$1,250,000.00 for a term of 12 months with a 1.76% yield; that delinquent accounts listed as Batch #185 Illinois American Water Company, Batch #88 Village of Peoria Heights, and Batch #90 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with the applicable water shutoff arrangements; approval of the updated Budgeting and Spending Policy; approval of the updated Drug and Alcohol Policy; approval of the updated FMCSA and DOT Drug and

Alcohol Policy; approval of new Whistleblower Policy; and approval of new Security and Visitor Policy.

Chairperson Gates requested to remove the item pertaining to the new Whistleblower Policy. There being no other items to be removed, Trustee McCord moved to approve the items on the Consent Agenda, with the exception of the Whistleblower Policy, and proceeded to discussion, without objection. Following discussion and, on voice vote being taken, Trustees Gates, Bender, Petty, McCord, and Morris voted "Aye" and there were no "Nays". Chairperson Gates declared the items on the Consent Agenda, with the exception of the Whistleblower Policy, approved.

Chairperson Gates requested additional information surrounding the new Whistleblower Policy. Following discussion, Trustee Petty moved to approve the new Whistleblower Policy, which motion was seconded by Trustee Bender. Trustees Gates, Bender, Petty, McCord, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director recommended approving the Annexation Agreement to bring Bhavani Subdivision into District boundaries. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Gates, Bender, Petty, McCord, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director next recommended awarding the bid for lobby security improvement project in the Administration building to Peoria Metro Construction in the amount of \$47,600. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Gates, Bender, Petty, McCord, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director next recommended approving the Amendment to the Midwest Engineering Agreement relating to Erosion Control Project 2 for addition erosion control work, which will add \$6,927 to the agreement. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Trustee Morris abstained from voting on this recommendation. Chairperson Gates stated that the motion carried.

Chairperson Gates declared the discussion regarding solar power review be moved to the December meeting.

The Executive Director next informed the Trustees that a draft of the FY 21 Capital Projects Lists was included for informational purposes.

The Executive Director next updated the Trustees regarding EPA-related projects.

There being no further business to come before the Board, the Chairperson declared the meeting adjourned at 11:15 A.M.

Eugene Petty
Clerk

Peoria, Illinois, December 17, 2019

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, December 17, 2019, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:33 A.M.

Trustee Gates acted as Chairperson of the Committee and called the meeting to order at 9:33 A.M. The following members were present: Trustee Robert C. Gates, Trustee Matthew R. Bender, Trustee Gene Petty, Trustee Heather L. McCord, Executive Director Brian F. Johnson, and Director of Finance Joseph C. Merkle. Trustee Stephen M. Morris was absent.

The Director of Finance presented a report to the Investment Committee. He advised the Board that up to \$1,250,000.00 would be available to invest this month. He recommended the following investment to the Committee, providing for consideration by the Board of Trustees:

| <u>Bank</u> | <u>Amount</u> | <u>Type</u> | <u>Term</u> | <u>Yield</u> |
|-----------------------|----------------|-------------|-------------|--------------|
| Morton Community Bank | \$1,250,000.00 | CDARS | 12 months | 1.76% |

Trustee Bender moved to approve the recommendation and approval of the minutes of the regular meeting held on Tuesday, November 19, 2019, which motion was seconded by Trustee McCord. Upon voice vote being taken, all members of the Committee voted "Aye" and there were no "Nays" or abstentions. Chairperson Gates stated that the motion carried.

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:35 A.M.

Prepared and Submitted by:


Secretary