

Peoria, Illinois, July 16, 2019

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, July 16, 2019, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:32 A.M.

Roll call showed the following Trustees were present: Robert C. Gates, Matthew R. Bender, Gene Petty, Heather L. McCord, and Stephen M. Morris. Executive Director Brian F. Johnson, Attorney James F. Kane, Director of Administration Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

Due to vacancy of the office of President, Vice President Gates acted as Chairperson and Clerk Petty as Secretary. Chairperson Gates stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Gates stated that the first order of business was the election of officers for the current fiscal year ending April 30, 2020. He asked for nominations for the various offices and Trustee Petty made the following nominations: President - Robert C. Gates, Vice President - Matthew R. Bender, Treasurer - Heather L. McCord, Clerk - Gene Petty, and Assistant Clerk - Stephen M. Morris, which motion was seconded by Trustee Morris. There being no further nominations and no objections, nominations were closed. On voice vote being taken, all Trustees voted "Aye" and there were no "Nays". Chairperson Gates declared the motion passed and officers elected.

Trustee Petty moved that Stephen M. Morris be appointed to the Board of Local Improvements, which motion was seconded by Trustee McCord. On voice vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates declared the motion carried.

Chairperson Gates called for public participation and there was no response.

Chairperson Gates introduced Ron Hilton representing Meister, Hilton, Chitwood & Associates, Inc., who discussed the audit of the District's general purpose financial statements for the years ending April 30, 2019 and 2018. Mr. Hilton reviewed the audit report with the Board, highlighting various items. He stated the District had again received an unqualified opinion in the audit report and noted that the District is in good financial condition, and that controls appeared strong. He remarked that as a result of the implementation of GASB Statement #75 *Reporting for Postemployment Benefits other than Pensions*, the District reported a restatement of beginning net assets for the change in accounting principle. He also stated that their opinion is not modified with respect to this matter. Trustee Bender moved to accept the report, which motion was seconded by Trustee Petty. Following discussion and voice vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried and thanked District staff for their efforts in a successful audit.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto.

Director of Operations Thomas W. Meyer excused himself after his presentation of the Operations report due to a prior commitment.

Chairperson Gates asked if any items should be removed from the Consent Agenda, which included approval of the minutes of the regular meeting held on Tuesday, June 18, 2019; payment of the list of bills, totaling \$1,931,286.00; the recommendation of the Investment Committee's recommendation for the following investment: Hickory Point Bank in the amount of \$1,000,000.00 for a term of 12 months with a 2.28% yield; and that delinquent accounts listed as Batch #180 Illinois American Water Company, Batch #83 Village of Peoria Heights, and Batch #85 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with applicable water shutoff arrangements. There being no items to be removed, Trustee Bender moved to approve the items on the Consent Agenda and Trustee McCord seconded the motion. Following discussion and on voice vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates declared the items on the Consent Agenda approved.

The Executive Director recommended approval for an agreement with Midwest Engineering Associates, Inc. in the amount of \$159,954.00 for Erosion Control Project 2. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Trustee Morris abstained from voting on this recommendation. Chairperson Gates stated that the motion carried.

The Executive Director next recommended authorization of receipt of bids for WWTP lighting improvements on September 5, 2019. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director next recommended authorization of a loan payment to Illinois Environmental Protection Agency in the amount of \$376,847.55. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Executive Director next recommended approval of updated ADA, FMLA, and Smoking/Vaping Policies. After discussion, the ADA policy was removed to be edited and presented next month based on feedback from the trustees. Trustee Gates moved to approve the recommendation to approve the updated FMLA and Smoking/Vaping Policies, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Gates, Bender, McCord, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

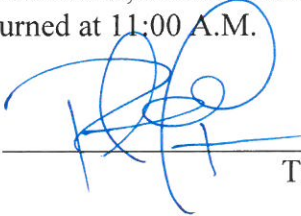
The Executive Director next recommended approval of the Biochar Research Agreement with Bradley University. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Gates, Bender, Petty, and Morris voted "Aye" and there were no "Nays".

Trustee McCord abstained from voting on this recommendation. Chairperson Gates stated that the motion carried. Trustee McCord excused herself after this topic due to a prior commitment.

The Executive Director next updated the Trustees regarding various subjects, including Asset Management and public engagement.

Pursuant to Illinois law, the Trustees next reviewed a recommendation relating to previously held executive session minutes. Based upon such recommendation, Trustee Morris moved that all previously held minutes continue to be held as the need for confidentiality or privacy still exists, except for the minutes from the April 16, 2019 meeting, which could be released. Trustee Bender seconded the motion. Following discussion and on voice vote being taken, Trustees Gates, Bender, Petty, and Morris voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:00 A.M.




Trustee

APPROVED:



Trustee



Trustee



Trustee

Trustee

Peoria, Illinois, July 16, 2019

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, July 16, 2019, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Trustee Gates acted as Chairperson of the Committee and called the meeting to order at 9:30 A.M. The following members were present: Trustee Robert C. Gates, Trustee Matthew R. Bender, Trustee Gene Petty, Trustee Heather L. McCord, Trustee Stephen M. Morris, Executive Director Brian F. Johnson, and Director of Finance Joseph C. Merkle.

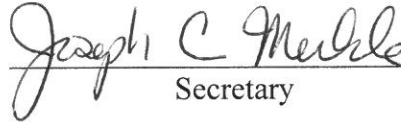
The Director of Finance presented a report to the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment for to Committee to provide for consideration by the Board of Trustees:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Hickory Point Bank	\$1,000,000.00	CD	12 months	2.28%

Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Bender. Upon voice vote being taken, all members of the Committee voted "Aye" and there were no "Nays" or abstentions. Chairperson Gates stated that the motion carried.

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:31 A.M.

Prepared and Submitted by:


Secretary