

Peoria, Illinois, February 19, 2019

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, February 19, 2019, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Robert C. Gates, Matthew R. Bender, and Heather L. McCord. Trustee Gene Petty was absent. Executive Director Brian F. Johnson, Attorney James F. Kane, Director of Administration Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

President Menke acted as Chairperson. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Menke called for public participation and there was no response.

Trustee Gates moved the minutes of the regular meeting held on Tuesday, January 15, 2019 be approved, which motion was seconded by Trustee Bender. On voice vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the minutes approved.

Trustee Bender moved the list of bills, totaling \$1,400,035.11 be approved for payment as presented. Trustee McCord seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Morton Community Bank	\$1,000,000.00	CDARS	12 Months	2.73%

Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee Gates moved delinquent accounts listed as Batch #175 Illinois American Water Company, Batch #78 Village of Peoria Heights, and Batch #80 Pleasant Valley Water Co.

be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee Bender moved to schedule a Public Hearing on the Fiscal Year 2020 Budget and Appropriation Ordinance for April 16, 2019 at 9:30 A.M., which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended approving the 2019 Landscaping Contract in the unit price bid amount of \$5,820.88 to J.C. Dillon, Inc. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the Water Vault Relocation Contract in the amount of \$199,500.00 to G.A. Rich & Sons, Inc., which will relocate the water vault serving the treatment plant. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended amending the agreement with Greeley & Hansen for an addition of \$124,000.00 as compliance negotiations continue to require technical services. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving Erosion Control Project 1A, Change Order No. 4-Final to J.C. Dillon, Inc. for a deduction in the amount of \$114,890.00. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the Lateral Connection Repairs Pilot Project in the amount of \$14,500.00. This pilot program will allow staff to install three different types of no-dig lateral connection repairs at seven locations. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended adopting a Policy on Asset Management. This policy will guide staff on understanding and managing assets, understanding and managing levels of service to stakeholders, understanding and managing business risk exposure,

preparing asset management plans for capital and operational strategies, and embedding sustainable asset management practices throughout the organization and developing a long-term sustainable funding strategy. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended accepting the General Liability and Crime Insurance Renewal in the amount of \$48,202.00. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Board next proceeded to discuss the fiscal year 2020 operating budget and capital plan. The plan presented meets expected operating needs.

At the hour of 11:10 A.M., Trustee Bender moved the regular meeting be adjourned to Executive Session for the purpose of discussing pending or threatened litigation, pursuant to 5 ILCS 120/2(c)(11), which motion was seconded by Trustee Gates. On voice vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

At the hour of 12:27 P.M., Trustee Gates moved the Executive Session be adjourned and the regular meeting opened, which motion was seconded by Trustee Bender. On voice vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried. The regular meeting reconvened following the Executive Session.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 12:27 P.M.

Michael J. Menke
Trustee

APPROVED:

Matthew R. Bender
Trustee

[Signature]
Trustee

Eugene Kelly
Trustee

Trustee

Investment Committee Meeting
Greater Peoria Sanitary and Sewage Disposal District

February 19, 2019

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees Michael F. Menke, Robert C. Gates, Matthew R. Bender, and Heather L. McCord. Trustee Gene Petty was absent. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

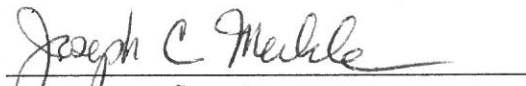
Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
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With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by:


Secretary