

Peoria, Illinois, December 18, 2018

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, December 18, 2018, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Robert C. Gates, Matthew R. Bender, Gene Petty, and Heather L. McCord. Executive Director Brian F. Johnson, Attorney James F. Kane, Director of Administration Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

President Menke acted as Chairperson and Clerk Petty as Secretary. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Menke called for public participation and there was no response.

Trustee Gates moved the minutes of the regular meeting held on Tuesday, November 20, 2018 be approved, which motion was seconded by Trustee Bender. On voice vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the minutes approved.

Trustee Bender moved the list of bills, totaling \$1,147,551.37 be approved for payment as presented. Trustee Petty seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto. During the Planning and Construction report, the Director of Planning and Construction notified the Trustees of the Corps of Engineers requirements for the upcoming levee work. After discussion of the benefits and costs of meeting these requirements, the Trustees advised the Director to withdraw out of the program and proceed with the project internally.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Morton Community Bank	\$1,000,000.00	CDARS	12 Months	2.84%

Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson

Menke stated that the motion carried.

Trustee McCord moved delinquent accounts listed as Batch #173 Illinois American Water Company, Batch #76 Village of Peoria Heights, and Batch #78 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended authorizing Receipt of Bids for the Water Vault Improvements. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended awarding Erosion Control Project 1B to N.E. Finch Co. in the amount of \$1,065,550.00. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended rejecting all landscaping bids and rebidding the contract for a one-year term, coinciding with the Annual Repair Contract. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended amending the Agreement with Greeley & Hansen for Riverfront Area Assistance Project as compliance negotiations continue to require technical services related to existing system performance and modeling. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended approving the purchase of a flusher truck from Sewer Equipment Company of America in the amount of \$299,999.00. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director recommended amending the Banking and Investment Resolution to add the Director of Administration's name in the policy; a copy of which is attached. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, Bender, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

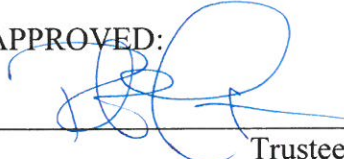
The Executive Director next updated the Board on various District projects, such as status of the asset management initiative and wetlands management.

The Executive Director next presented a proposed timeline for preparing the operating and capital budgets for fiscal year 2020 as well as a brief overview of what makes up the funding sources and expense categories and historical trending data.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:30 A.M.



Trustee

APPROVED:


Trustee



Trustee



Trustee



Trustee

THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

BANKING AND INVESTMENT RESOLUTION

BE IT RESOLVED, by the Board of Trustees of The Greater Peoria Sanitary and Sewage Disposal District that Directors are hereby, authorized for and on behalf of the District, to sign checks, and that all of the banks, which have been designated by the District, as depositories for the funds of the District, are hereby, authorized to honor checks, drafts, and other instruments, when same are signed in the name of the District, and have been countersigned by Directors, whose signatures have been furnished to said banks;

BE IT FURTHER RESOLVED that all Directors are authorized to sign checks of the District, and at the time of the adoption of this resolution the following are the named Directors of The Greater Peoria Sanitary and Sewage Disposal District:

Brian F. Johnson, Executive Director
 Thomas W. Meyer, Director of Operations
 Timothy F. Leach, Director of Planning and Construction
 Michelle R. Mortland, Director of Administration
 Joseph C. Merkle, Director of Finance

BE IT FURTHER RESOLVED, that any two of the aforementioned Directors be authorized to sign checks on the Corporate Fund for the purpose of payment of employees salaries and wages; the Districts participation in employees health insurance, employees deductions and contributions for Federal withholding taxes, Illinois State income tax, Illinois Municipal Retirement Fund, Illinois Unemployment Compensation Insurance, Social Security, group life and medical care insurance, union dues, or any other such employees deductions; District contributions to the Illinois Municipal Retirement Fund, payment to the City of Peoria of user charges collected for and on behalf of the City of Peoria, invoices for utility services, invoices for fuel purchases, invoices for postage and customer invoice handling and all other checks on the Corporate Fund in an amount not to exceed \$5,000.00 without prior approval from the Board of Trustees. Checks not fitting in to the aforementioned categories shall be presented to the Board of Trustees each month for approval prior to their signing by the Executive Director and one other Director. In the event of an emergency, the Executive Director and one other Director shall be authorized to sign checks greater than \$5,000.00 after verbal or written approval of a member of the Board of Trustees with ratification at the next regularly scheduled Board meeting.

BE IT FURTHER RESOLVED, that the following financial institutions be designated as depositories in which the funds of The Greater Peoria Sanitary and Sewage Disposal District may be invested:

Busey Bank	CEFCU	Commerce Bank
F & M Bank	Fifth Third Bank	First-Mid Illinois Bank
Heartland Bank	Hickory Point Bank	Illinois National Bank
Morton Community Bank	MorganStanleySmithBarney LLC	PMA Financial Network
Robert W Baird & Co. Inc.		

BE IT FURTHER RESOLVED that the Executive Director or his designee, in accordance with instructions as approved by the Board of Trustees, is authorized, on behalf of the District, to open accounts in the name of the District or to authorize and direct the above designee Banks to transfer funds from one designated account to another.

BE IT FURTHER RESOLVED, that funds may also be deposited with a Public Investment Pool created under Section 17 of the State Treasurers Act and that the Executive Director or his designee, be authorized, on behalf of the District, to open accounts or to authorize and direct the transfer of funds from one designated account to another.

BE IT FURTHER RESOLVED, that funds may also be deposited with a participating member of the Certificate of Deposit Account Registry Service (CDARS) and that the Executive Director or his designee, be authorized, on behalf of the District, to open accounts or to authorize and direct the transfer of funds from one designated account to another.

BE IT FURTHER RESOLVED, that the Executive Director or his designee, is authorized to release securities pledged to the District by any institution and held in safekeeping by the Federal Reserve Banking System, that this authorization supersedes all previous authorization and may be acted upon by the Federal Reserve Banking System until such time as a notice of subsequent resolution or amendment is received.

STATE OF ILLINOIS)
)
COUNTY OF PEORIA)

I, Gene Petty, do hereby certify that I am the duly qualified Clerk of The Greater Peoria Sanitary and Sewage Disposal District, Peoria County, Illinois, and as such official, I have charge and custody of the records and minutes of the Board of Trustees meetings of said District.

I further certify that the above Resolution is a true, correct and exact copy of a resolution duly adopted by the Board of Trustees of said District at the meeting held on December 18, 2018, by the unanimous vote of all the Trustees of the said District as the same appears in the official records of said Board now in my charge and custody. This resolution supersedes the resolution dated February 20, 2018.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the corporate seal of said District this 18th day of December 2018.


Clerk

Investment Committee Meeting
Greater Peoria Sanitary and Sewage Disposal District

December 18, 2018

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees Michael F. Menke, Robert C. Gates, Matthew R. Bender, Gene Petty, and Heather L. McCord. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
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With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by:


Secretary