

Peoria, Illinois, November 20, 2018

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, November 20, 2018, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Robert C. Gates, Matthew R. Bender, and Heather L. McCord. Trustee Petty was absent. Executive Director Brian F. Johnson, Attorney James F. Kane, Director of Administration Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

President Menke acted as Chairperson. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Menke called for public participation and there was no response.

Trustee Gates moved the minutes of the regular meeting held on Tuesday, October 16, 2018 be approved, which motion was seconded by Trustee Bender. On voice vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke declared the minutes approved.

Trustee Bender moved the list of bills, totaling \$2,114,579.62 be approved for payment as presented. Trustee McCord seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$972,200.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
PMA Financial, Inc.	\$972,200.00	CD	12 Months	2.78%

Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee Gates moved delinquent accounts listed as Batch #172 Illinois American Water Company, Batch #75 Village of Peoria Heights, and Batch #77 Pleasant Valley Water Co.

be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director recommended approving the Annual Repair Contract for calendar year 2019 to J.C. Dillon, Inc. in the amount of \$814,155.34. This contract addresses various repair and maintenance activities that develop throughout the year with minimal notice. The scope of work is identified and authorized by purchase order with compensation being by unit prices established through competitive bidding. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the Agreement with apaceDesign Architectural Services for the water vault design in the amount of \$27,400.00. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended the purchase of three water treatment chemicals for calendar year 2019. Through a reverse auction procedure administered by eBridge, the following pricing was proposed:

<u>Company</u>	<u>Chemical</u>	<u>2019 Prices</u>
KA Steel	Sodium Hypochlorite	\$0.890/gal
Hydrite Chemical Co.	Sodium Bisulfite	\$1.232/gal
Kemira Water Solutions	Ferric Chloride	\$0.9455/lb.

Trustee Gates moved to approve the purchases, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving a two-year service agreement with Solar Turbines Incorporated in the amount of \$20,931.53. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving a one-year service agreement with Neuros in the amount of \$33,525.00. This service agreement is for servicing and maintaining the high efficiency process air blowers at the Treatment Plant. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the purchase of a compact track loader from Altorfer in the amount of \$45,837.00. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the purchase of a trailer mounted pump from Flowtechnics Inc. in the amount of \$31,530.00. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended changing the workers' compensation insurance carrier for calendar year 2019 to Illinois Public Risk Fund in the amount of \$128,874.00, including a down payment in the amount of \$10,740.00 due before the next meeting. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next advised the Board that the District's Sexual Harassment Policy requires updating due to Public Act 100-1066 which expanded the time to file charges of discrimination with the Illinois Department of Human Rights from 180 days to 300 days. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee Bender:

***Resolution No. 2018-5***

***THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT***

***RESOLUTION REGARDING A POLICY PROHIBITING SEXUAL HARASSMENT***

***WHEREAS***, the Illinois General Assembly has recently enacted Public Act 100-1066, an Act concerning government, which became effective immediately, dated August 24, 2018;

***WHEREAS***, pursuant to the Act, the time to file charges of discrimination with the Illinois Department of Human Rights expanded from 180 days to 300 days;

***WHEREAS***, on January 17, 2018, the Greater Peoria Sanitary and Sewage Disposal District adopted a Policy Prohibiting Sexual Harassment;

***WHEREAS***, Public Act 100-1066 expands certain timeframes for the filing of a charge of discrimination and the District policy should be amended;

***NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT***, the Policy Prohibiting Sexual Harassment, included as Exhibit A to this Resolution, is hereby adopted and shall be in full force and effect on this date, superseding prior versions.

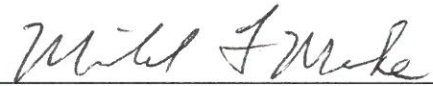
Following discussion and on roll call vote being taken, Trustees Menke, Gates, McCord, and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried

The Executive Director next informed the Board that the District was one of the Ameren energy innovator award winners and will be among the finalists in the overall competition. The District will receive a grant of \$1,000 for winning at this level. If the District is the overall winner, the District will receive a \$10,000 grant towards further energy efficiency projects, which the District has identified.

At the hour of 10:14 A.M., Trustee Bender moved the regular meeting be adjourned to Executive Session for the purpose of discussing pending or threatened litigation, pursuant to 5 ILCS 120/2(c)(11), which motion was seconded by Trustee Gates. On voice vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

At the hour of 12:45 P.M., Trustee McCord moved the Executive Session be adjourned and the regular meeting opened, which motion was seconded by Trustee Gates. On voice vote being taken, Trustees Menke, Gates, Bender, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried. The regular meeting reconvened following the Executive Session.

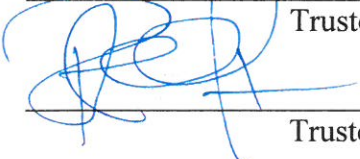
There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 12:48 P.M.

  
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Trustee

APPROVED:

  
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Trustee

Investment Committee Meeting  
Greater Peoria Sanitary and Sewage Disposal District

November 20, 2018

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees Michael F. Menke, Robert C. Gates, Matthew R. Bender, and Heather L. McCord. Trustee Gene Petty was absent. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$972,200.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
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With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by: Joseph C Merkle  
Secretary