

Peoria, Illinois, September 18, 2018

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, September 18, 2018, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Robert C. Gates, Matthew R. Bender, Gene Petty, and Heather L. McCord. Executive Director Brian F. Johnson, Attorney James F. Kane, Administration Manager Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present.

President Menke acted as Chairperson and Clerk Petty as Secretary. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Trustee Petty moved the minutes of the regular meeting held on Tuesday, August 21, 2018 be approved, which motion was seconded by Trustee Gates. On voice vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the minutes approved.

Trustee Gates moved the list of bills, totaling \$2,040,109.24 be approved for payment as presented. Trustee Bender seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Busey Bank	\$1,000,000.00	CD	12 Months	2.50%

Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee McCord moved delinquent accounts listed as Batch #170 Illinois American Water Company, Batch #73 Village of Peoria Heights, and Batch #75 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee Petty. Following discussion and on

roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director recommended authorizing the following: Receipt of Bids for Annual Repair Contract, Calendar Year 2019; Biennial Landscaping Contract, Calendar Year 2019; and Erosion Control Project 1B. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the final change order for Paramount & Rutledge Roof Improvements for a deduction in the amount of \$10,644.50. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the final change order for Treatment Plant Roadway Improvements for an addition of \$4,250.00. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the final change order for CIPP Project 11 for an addition of \$12,252.00. Trustee McCord moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving Change Order No. 2 for Erosion Control Project 1A for an addition of \$30,562.50. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee McCord. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Gates, Petty, and McCord voted “Aye” and there were no “Nays”. Chairperson Menke stated that the motion carried.

The Executive Director next advised the Trustees about two agreements with HR Fit, LLC for evaluation process review and human resources advisory services.

Chairperson Menke called for public participation and there was no response.


There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 10:30 A.M.

Trustee

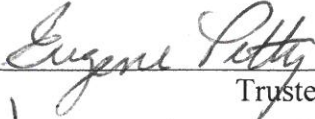
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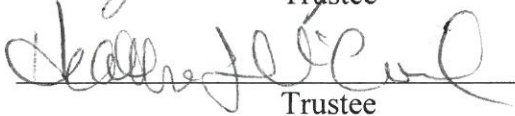
Trustee



Trustee



Trustee



Trustee

Investment Committee Meeting
Greater Peoria Sanitary and Sewage Disposal District

September 18, 2018

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees Michael F. Menke, Robert C. Gates, Matthew R. Bender, Gene Petty, and Heather L. McCord. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Busey Bank	\$1,000,000.00	CD	12 Months	2.52%

With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by: Joseph C Merkle
Secretary