

Peoria, Illinois, July 17, 2018

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, July 17, 2018, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Matthew P. Jones, Matthew R. Bender, Robert C. Gates, and Gene Petty. Executive Director Brian F. Johnson, Administration Manager Michelle R. Mortland, Director of Operations Thomas W. Meyer, Director of Planning and Construction Timothy F. Leach, and Director of Finance Joseph C. Merkle were also present. Heather L. McCord, Trustee-appointee, was also present to observe.

President Menke acted as Chairperson and Clerk Petty as Secretary. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Trustee Bender moved the minutes of the regular meeting held on Tuesday, June 19, 2018 be approved, which motion was seconded by Trustee Jones. On voice vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke declared the minutes approved.

Trustee Jones moved the list of bills, totaling \$1,219,380.23 be approved for payment as presented. Trustee Petty seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction, and Finance Departments were thereafter discussed with various questions answered thereto.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Busey Bank	\$1,000,000.00	CD	12 Months	2.44%

Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Chairperson Menke introduced Ron Hilton representing Meister, Hilton, Chitwood & Associates, Inc., who discussed the audit of the District's general purpose financial statements for the years ending April 30, 2018 and 2017. Mr. Hilton reviewed the audit

report with the Board, highlighting various items. He stated the District had again received an unqualified opinion in the audit report and noted that the District is in good financial condition, and that controls appeared strong. He remarked the District went from an actuarial pension liability to a pension asset due to the strong results by IMRF during the past year. He advised the Board that GASB Statement #75 *Reporting for Postemployment Benefits other than Pensions* would become effective next year and the potential impact to the financial statements. Trustee Jones moved to accept the report, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Jones, Gates and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried and thanked District staff for their efforts in a successful audit.

Trustee Petty moved delinquent accounts listed as Batch #168 Illinois American Water Company, Batch #71 Village of Peoria Heights, and Batch #73 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, and Petty voted "Aye" and there were no "Nays". Trustee Gates abstained. Chairperson Menke stated that the motion carried.

The Executive Director recommended authorizing a loan payment in the amount of \$376,847.55 to Illinois Environmental Protection Agency. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended awarding lined and unlined pond dredging bid to Infrastructure Alternatives, Inc. in the amount of \$262,500.00. Trustee Jones moved to approve the recommendation, which motion was seconded by Trustee Gates. The Executive Director commented that while two local contractors obtained bid packets, neither submitted bids. Following further discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving the final change order for WWTP Roof Improvements for a deduction in the amount of \$24,872.73. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving a change order for Erosion Control Project 1A for an addition in the amount of \$28,829.34. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee Jones. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

The Executive Director next recommended approving an agreement with GHD for an Asset

Management Needs Assessment in the maximum amount of \$39,400.00. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Jones, Gates, and Petty voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

In preparation for the asset management needs assessment, the Executive Director next presented the Trustees with a review of the District's current Reserve, Debt, and Capital Policy. After discussion, the trustees agreed that no changes are necessary at this time.

The Executive Director next presented the Peoria Lakes Comprehensive Conservation Initiative. After discussion, the trustees consented to generally support this project and directed the Executive Director to sign the interested participant list.

Chairperson Menke called for public participation and there was no response.

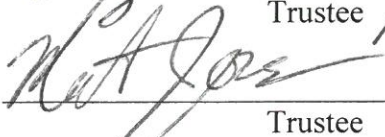
Pursuant to Illinois law, the Trustees next reviewed a recommendation relating to previously held executive session minutes. Based upon such recommendation, Trustee Jones moved that all previously held minutes continue to be held as the need for confidentiality or privacy still exists except those that relate the meeting held on November 13, 2017, and that the audio recording of that meeting be destroyed if at least eighteen (18) months old. Trustee Bender seconded the motion. Following discussion and on voice vote being taken, Trustees Menke, Gates, Petty, Bender and Jones voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 10:34 A.M.

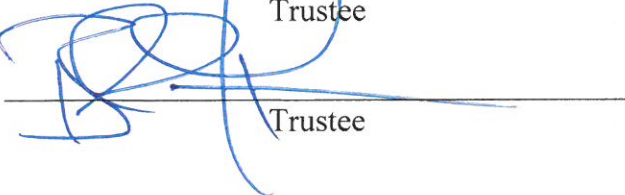
  
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Investment Committee Meeting  
Greater Peoria Sanitary and Sewage Disposal District

July 17, 2018

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees Michael F. Menke, Matthew P. Jones, Matthew R. Bender, Robert C. Gates, and Gene Petty. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Busey Bank	\$1,000,000.00	CD	12 Months	2.44%

With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by:

  
Secretary