

Peoria, Illinois, March 20, 2018

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, March 20, 2018, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Roll call showed the following Trustees were present: Michael F. Menke, Robert C. Gates, Matthew R. Bender and Gene Petty. Trustee Matthew P. Jones was absent. Executive Director Brian F. Johnson, Director of Administration Randall J. Skender, Director of Planning and Construction Timothy F. Leach, Director of Operations Thomas W. Meyer, Director of Finance Joseph C. Merkle, and Attorney James Kane were also present.

President Menke acted as Chairperson and Clerk Petty as Secretary. Chairperson Menke stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Trustee Petty moved the minutes of the regular meeting held on Tuesday, February 20, 2018 be approved, which motion was seconded by Trustee Gates. On voice vote being taken, Trustees Menke, Bender, Petty and Gates voted "Aye". Chairperson Menke declared the minutes approved.

Trustee Gates moved the list of bills, totaling \$1,134,283.87 be approved for payment as presented. Trustee Bender seconded the motion. Following discussion of several individual bills, and on roll call vote being taken, Trustees Menke, Bender, Petty and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried and directed that payments be made.

Operating reports for the Administration, Operations, Planning and Construction and Finance Departments were thereafter discussed with various questions answered thereto.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month and recommended the following investment:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Morton Community Bank	\$1,000,000.00	CD (CDARS)	12 Months	2.02%

Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Menke, Bender, Petty and Gates voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee Petty moved delinquent accounts listed as Batch #164 Illinois American Water Company; Batch #67 Village of Peoria Heights; and Batch #69 Pleasant Valley Water Co. be forwarded for disconnection from service in accordance with applicable water shutoff agreements, which motion was seconded by Trustee Bender. Following discussion and on

roll call vote being taken, Trustees Menke, Gates, Petty and Bender voted "Aye" and there were no "Nays". Chairperson Menke stated that the motion carried.

Trustee Petty moved a 2.00% increase in the salary ranges for non-bargaining unit employees be approved effective May 1, 2018, which motion was seconded by Trustee Gates. It is likely that overall increases will be slightly less than 2.00%. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next recommended updating the District's Employee Travel Policy. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next recommended acceptance of an independent contractor agreement with Stanton A. Browning. While Mr. Browning has agreed to provide non-technical transitional advice at no charge, technical governmental consulting services will be billed at a discounted rate of \$100.00 per hour. Trustee Bender moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next recommended replacement of backyard flusher equipment. He advised the Board the equipment is included in the fiscal year 2018 budget at \$75,000.00, and the total cost will be \$70,941.00. Trustee Petty moved to approve the recommendation, which motion was seconded by Trustee Bender. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next presented the following bids to replace roofs at the Paramount and Rutledge pump stations:

Kreiling Roofing Company:	\$67,740.00
Design Roofing Systems Inc.	\$71,500.00

He recommended accepting the low bid submitted by Kreiling Roofing Company in the amount of \$67,740.00. Trustee Gates moved to approve the recommendation, which motion was seconded by Trustee Gates. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next presented Ordinance No. 630 (a copy is to be attached to the minutes), annexing 7.437 acres of property into District boundaries. Trustee Bender moved to approve the annexation, which motion was seconded by Trustee Petty. Following discussion and on roll call vote being taken, Trustees Menke, Petty, Bender and Gates voted "Aye" and there were no "Nays". Chairperson Menke declared the motion carried.

The Executive Director next presented an overview of the remaining fiscal year 2019

budget and strategic planning items, including capital projects, user charges, and organizational strategic summary. The Board proceeded to discuss the items and recommendations in detail and approved staff to finalize the budget and appropriation ordinance as wells as the user charge ordinance to be considered at the April meeting.

Chairperson Menke called for public participation and there was no response.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:05 A.M.

*Michael J. Menke*

Trustee

APPROVED:

*Eugene Pethy*

Trustee

Trustee

Trustee

ANNEXATION ORDINANCE  
NO. 630

THE GREATER PEORIA SANITARY  
AND SEWAGE DISPOSAL DISTRICT

Index to P.I.N.: 17-09-400-006

MAIL TO:

Mr. Brian Johnson  
Greater Peoria Sanitary District  
2322 S. Darst Street  
Peoria, Illinois 61607

ORDINANCE NO. 630  
AN ORDINANCE ANNEXING

“A TRACT OF LAND BEING A PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 8 NORTH, RANGE 7 EAST OF THE FOURTH PRINCIPAL MERIDIAN, PEORIA COUNTY, ILLINOIS.”

-TO-

THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

WHEREAS, on February 23, 2018, a written petition, under oath was filed by AAA GALVANIZING-PEORIA, INC., a Delaware corporation, d/b/a AZZ GALVANIZING-PEORIA, with the Clerk of THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT requesting annexation of the territory therein described, and hereinafter in this Ordinance set forth, to THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT which said written petition was signed by the owners of record of the said territory and all of the electors residing thereon;

WHEREAS, said territory is now contiguous to THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT; and

WHEREAS, all of the legal requirements for the annexation of said territory have been complied with, and said territory is not within the corporate limits of any sanitary district but is contiguous to THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, and the owners of record of said territory, have in writing requested that said territory be annexed to THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT and the same meets all other legal requirements for annexation of said territory to said District; and

WHEREAS, it is to the best interest of said District that said territory be annexed thereto:

NOW, THEREFORE: BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, Peoria County, Illinois, as follows:

Section 1. That there is hereby annexed to and made an integral part of THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, Peoria County, Illinois, the additional contiguous territory, described in Exhibit A and shown in Exhibit B.

Section 2. That there is hereby annexed to and made an integral part of THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, Peoria County, Illinois, the additional contiguous territory dedicated or used for street or highway purposes.

Section 3. That a copy of this Ordinance together with an accurate map of the annexed territory, certified as correct by the Clerk of the District, shall be filed with the County Clerk of Peoria County, Illinois.

Section 4. That this Ordinance shall be effective from and after its passage, approval and recording as provided by law.

Section 5. PASSED by THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, Peoria County, Illinois, this 20<sup>th</sup> day of March, 2018.



THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

By Michael J. Mabe  
It's President

ATTEST:  
Eugene Petty  
It's Clerk

Passed: March 20, 2018  
Signed and Approved: March 20, 2018  
Recorded: March 20, 2018

AYE: 4  
NAY: 0  
ABSENT: 1

**EXHIBIT A****LEGAL DESCRIPTION****7.437 ACRES±**

PIN: 17-09-400-006

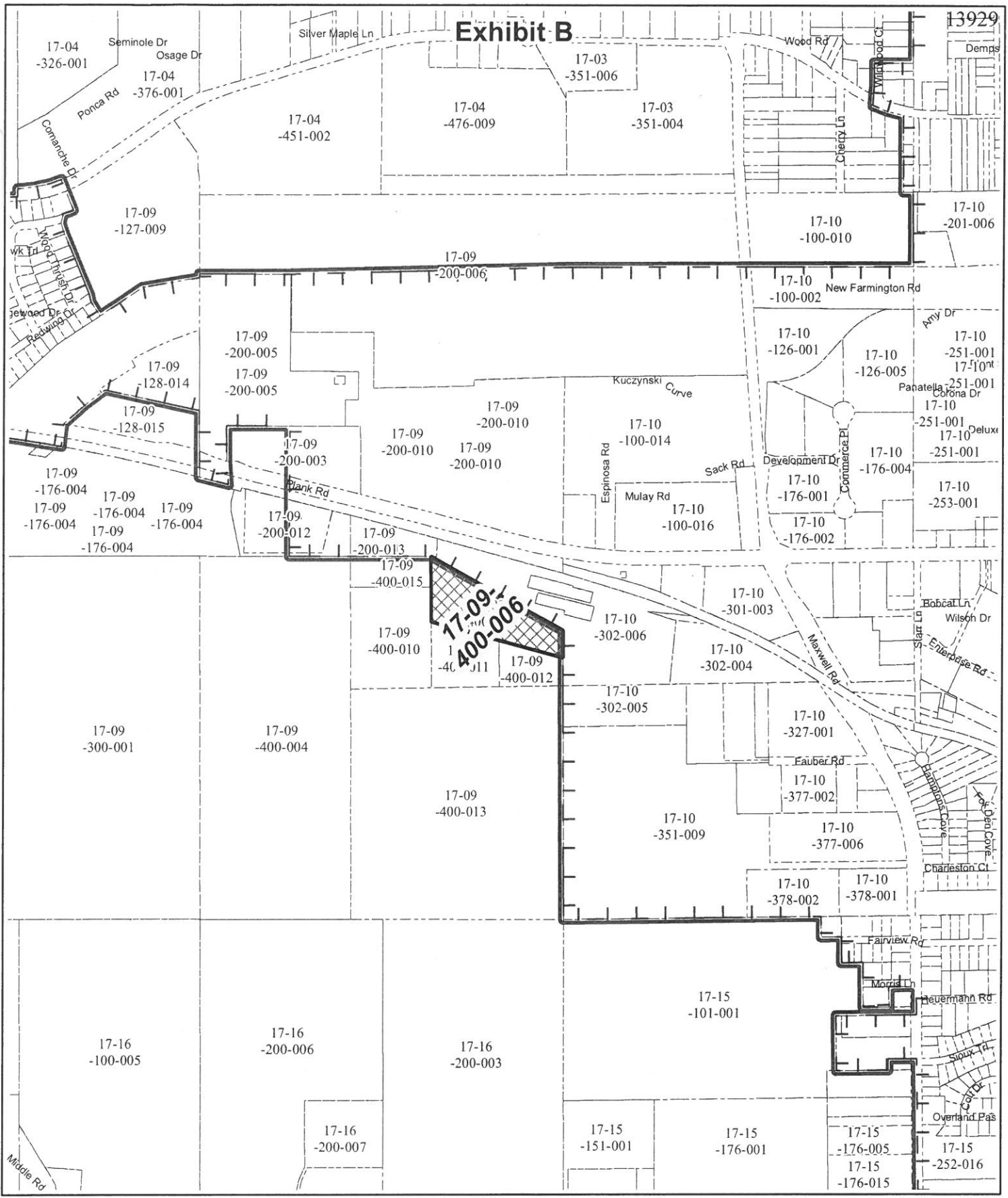
Tract A, being a part of Parcel 1 as shown in document number 03-39692 at the Peoria County Recorder's Office, and all being situated in Part of the Southeast Quarter of Section 9, Township 8 North, Range 7 East of the Fourth Principal Meridian, Peoria County, Illinois, being more particularly described as follows:

Commencing at the Northeast corner of the Southeast Quarter of said Section 9, thence South 00 degrees 01 minutes 01 seconds West, (bearings are for descriptive purposes only) along the East line of said Southeast Quarter of Section 9, a distance of 533.61 feet to the Northeast corner of said Parcel 1 and the Point of Beginning of the Tract to be described as follows:




From the Point of Beginning, thence South 00 degrees 01 minutes 01 seconds West along the East line of said Southeast Quarter of Section 9, a distance of 198.97 feet; thence North 74 degrees 15 minutes 16 seconds West, a distance of 1004.14 feet to a point on the West line of said Parcel 1; thence North 00 degrees 01 minutes 00 seconds East, along the West line of said Parcel 1, a distance of 471.45 feet to the Northwest corner of said Parcel 1; thence South 60 degrees 34 minutes 37 seconds East along the Northerly line of said Parcel 1, a distance of 1109.36 feet to the Point of Beginning, containing 7.437 acres, more or less, situated in the County of Peoria and State of Illinois; as shown on the Tract Survey recorded February 4, 2004 in Tract Survey Book 39, page 79, in the Peoria County Recorder's Office.

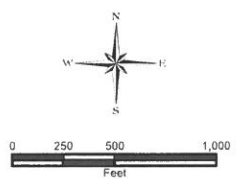
# Exhibit B

13929



**Key To Features**

-  Parcel To Annex
-  GPSD Corporate Boundary
-  Surrounding Parcels



## Ordinance #630 Greater Peoria Sanitary District Parcel Map for Annexation



Investment Committee Meeting  
Greater Peoria Sanitary and Sewage Disposal District

March 20, 2018

President Menke called the meeting to order at 9:25 A.M. The following members were present: Trustees, Michael F. Menke, Robert C. Gates, Gene Petty and Matthew R. Bender. Trustee Matthew P. Jones was absent. Executive Director Brian F. Johnson and Director of Finance Joseph C. Merkle were also present.

The Committee proceeded to review the Investment Policy, concluding the policy complies with the District's requirements and no revisions were necessary.

The Committee next reviewed a summary of investments, concluding the term of future investments be limited to approximately a three-year period.

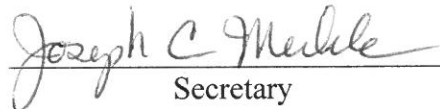
Investment opportunities permitted by the Policy were next considered. It was concluded Certificates of Deposit and U.S. Treasury Notes and Bonds met the objectives of the District and that future investment options be limited to these issues.

The Director of Finance next presented a report for the Investment Committee, indicating the Investment Policy had been reviewed and that no changes were recommended at this time. He advised the Board that up to \$1,000,000.00 would be available to invest this month:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Morton Community Bank	\$1,000,000.00	CD (CDARS)	12 Months	2.02%

With no further business to consider, the Chairperson declared the meeting adjourned.

Prepared and Submitted by:

  
Secretary