

Peoria, Illinois, July 19, 2022

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, July 19, 2022, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:32 A.M.

Chairperson Bender declared that an in-person meeting with all members present is not practical or prudent due to the state-declared public health emergency relating to COVID-19. In compliance with the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, and further Executive Orders, roll call showed the following individuals were present via teleconference: Trustee Thomas Broadway Jr., Trustee Stephen M. Morris, and Trustee Robert C. Gates. The following individuals were present in person: Trustee Matthew R. Bender, Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Joseph C. Merkle, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Director of Planning and Construction Timothy F. Leach. Trustee Heather L. McCord was absent. All members could hear each another in discussion and testimony.

Chairperson Bender stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Bender next opened the meeting for public participation. There being no response, the public participation period closed.

Chairperson Bender introduced Ron Hilton representing Meister, Hilton, Chitwood & Associates, Inc., who discussed the audit of the District's general purpose financial statements for fiscal year 2022. Mr. Hilton reviewed the audit report with the Board, highlighting various items. He stated the District had again received an unqualified opinion in the audit report and noted that the District is in good financial condition, and that controls appeared strong. Chairperson Bender thanked District staff for their efforts in a successful audit.

Operating reports for the Finance, Administration, Operations, and Planning and Construction Departments were thereafter discussed with various questions answered thereto.

Chairperson Bender asked if any items should be removed from the Consent Agenda which included: approval of the minutes of the regular meeting held on Tuesday, June 21, 2022; payment of the list of bills totaling \$2,524,356.47; approval of the Investment Committee's recommendations for the following investment: Commerce Bank - US Treasury Note, in the amount of \$2,000,000.00 for a term of 12 months with a 3.06% yield; authorization of delinquent accounts listed as Batch #212 Illinois American Water Company, Batch #111 Village of Peoria Heights, and Batch #110 Pleasant Valley Water Company be forwarded for disconnection from service in accordance with the applicable water shutoff arrangements; and authorization of Bond Payment to Amalgamated Bank of Chicago for \$2,047,125.00. Trustee Gates moved to approve the items on the Consent Agenda, seconded by Trustee Morris. Following discussion and upon roll

call vote being taken, Trustees Broadway, Morris, Gates, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender declared the items on the Consent Agenda approved.


The Executive Director next recommended acceptance and filing of the FY 2022 audit Report by Meister, Hilton, Chitwood & Associates, Inc. and mentioned the report will be posted on the District’s website. Trustee Gates moved to accept and file the audit report, seconded by Trustee Broadway. Following discussion and on roll call, Trustees Broadway, Morris, Gates, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender declared the motion approved.

The Executive Director next informed the trustees that management is in the process of negotiating a five-year service agreement with UniFirst Corporation for the provision of PPE, uniforms, mats, and other emergency equipment and requested authorization for management to sign the new agreement once terms are acceptable to the Executive Director. Trustee Morris moved to authorize management to complete negotiations, seconded by Trustee Gates. Following discussion and on roll call, Trustees Broadway, Morris, Gates, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender declared the motion approved.

The Executive Director next updated the trustees regarding various topics, including the Levee Grant Timeline, FOG (fats, oils, and grease) at the WWTP, CY22 Biosolids Disposal, and CY21 NACWA Gold Peak Performance Award.

Pursuant to Illinois law, the Trustees next reviewed a recommendation relating to previously held executive session minutes. Based upon such recommendation, Chairperson Bender moved that all previously held minutes be released, seconded by Trustee Gates. Following discussion and on voice vote being taken, Trustees Broadway, Morris, Gates, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender stated that the motion carried.

There being no further business to come before the Board, the Chairperson declared the meeting adjourned at 10:29 A.M.



Clerk

Peoria, Illinois, July 19, 2022

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, July 19, 2022, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:30 A.M.

Chairperson Gates declared that an in-person meeting with all members present is not practical or prudent due to the state-declared public health emergency relating to COVID-19. In compliance with the Governor of Illinois' Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5), dated and executed March 16, 2020, and further Executive Orders, roll call showed the following individuals were present via teleconference: Trustee Thomas Broadway Jr., Trustee Stephen M. Morris, and Trustee Robert C. Gates. The following individuals were present in person: Trustee Matthew R. Bender, Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Joseph C. Merkle, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Director of Planning and Construction Timothy F. Leach. Trustee Heather L. McCord was absent. All members could hear each another in discussion and testimony.

Chairperson Gates moved to approve the recommendation and approval of the minutes of the regular meeting held on Tuesday, June 21, 2022. Upon Chairman's motion, Trustee Bender motioned to approve the minutes. Upon roll call vote being taken, Trustees Broadway, Morris, Gates, and Bender voted "Aye" and there were no "Nays". Chairperson Gates stated that the motion carried.

The Director of Finance presented a report to the Investment Committee. He advised the Board that up to \$2,000,000.00 would be available to invest this month. He recommended the following investment to the committee, providing for consideration by the Board of Trustees:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Commerce Bank	\$2,000,000.00	US T Note	12 Months	3.06%

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting adjourned at 9:32 A.M.

Prepared and Submitted by: Joseph C Merkle
Secretary